



Connected Persons Policy for Drivers & Passenger Assistants

Terago Ltd

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Licensed by Transport for London

Purpose of the Policy

We like to ensure that our Driver and Passenger Assistant crews are truly independent and that there are no external, personal or family connections that may lead to undue pressure being placed upon a driver or passenger assistant that could prevent a disclosure of important information, particularly with regard to safeguarding issues. Whilst we have a detailed whistleblowing policy in place, we understand that other connections between crew members may prevent individuals coming forward with information that they would otherwise rightly and properly divulge.

Policy Summary

It is our policy not that connected *persons (relatives (including in-laws), spouses, partners, business partners, or persons co-habiting)* may not work on the same crew without prior consent from the Operations Director.

Where the Operations Director considers that an exception from this policy is justified he should ensure that this information is shared with Councils or other Organisations for whom the run is undertaken.

Duty of Disclosure

Whilst we will normally always make enquiries into any connection between crew members prior to assigning a route or run, there remains a duty of disclosure on all Drivers and Passenger Assistants working with us to inform the Operations Director where an connection exists or a new connection is established.

This Revision: 1st May 2024

Rocky Fitz-Gerald

Director

Next Review Due: 30th April 2025